Fire Evacuation Procedures

Date Implemented: 10/1/12
Date(s) Updated: 12/3/13, 5/22/14
Regulation(s) supporting the need for this policy: 10 CCR 2505-10 8.609.7 B

POLICY:
Innovations will ensure that staff and providers know what to do in case of a fire. Innovations will implement the procedures outlined below, which give our consumers the best chance of safely evacuating the home during a fire.

PROCEDURE:
1) General Information
   a. All Innovations Staffed Sites will be tagged by the fire department. This ensures that the fire department is aware that persons with disabilities live there who may need extra assistance in a fire evacuation.
   b. Fire drills are conducted at least quarterly for all Innovations consumers unless more frequent drills are recommended.
   c. All consumers capable of self-preservation will be supported during fire drills in self-evacuating the home

2) Staffed Sites and Host Homes
   a. Staff and providers are trained to put out small fires with fire extinguishers located throughout the home, and will put out the fire if possible
   b. In the case of a fire, one Innovations staff or provider will immediately go to a safe place and call 911 to report the fire.
   c. All individuals capable of self-preservation will evacuate from the house themselves in case of fire
   d. Innovations staff/providers will determine whether there is time to safely evacuate residents from the site.
      i. If there is time to safely evacuate residents, staff/providers will first assist those closest to the fire and those who need the most assistance to evacuate.
      ii. If there is not time to safely evacuate residents, staff/providers will evacuate themselves from the home and rely on the fire department to evacuate residents.

3) Group Homes
   a. All Innovations Group Homes have sprinkler systems
   b. Staff are trained to put out small fires with fire extinguishers located throughout each Group Home, and will put out the fire if possible
   c. In the case of a fire, one Innovations Group Home staff will immediately go to a safe place and call 911 to report the fire.
   d. All individuals capable of self-preservation will evacuate from the house themselves in case of fire
   e. In the case of a fire, Innovations Group Home staff will determine whether there is time to safely evacuate residents from the site.
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i. If there is time to safely evacuate residents, staff will first assist those closest to the fire and those who need the most assistance to evacuate.

ii. If there is not time to safely evacuate residents, staff will turn consumers on their sides and evacuate the building.