## Imagine! Provider Application Assurances/Requirements

Type 1 Provider	Type 2 Provider	Type 3 Provider	Type 4 Provider
Typical, generic providers with	Program Approved Service	Providers without external	Providers of non-direct services
external licensure/oversight	Agencies	oversight, license-bill OHCDS	
	DDD Certification		
	☐ Medicaid Provider Number		
☐ W-9		□ W-9	☐ W-9
Background check, if individual	☐ Verification of background	☐ Background check*	
☐ Verification of background	checks conducted by PASA	2 Reference checks*	References
checks, if not individual		Fingerprints* (if applicable)	
Central registry of Child	☐ Central registry of Child	Central registry of Child	
Protection Form (FMIN/CES/ASD)	Protection Form (FMIN/CES/ASD)	Protection Form (FMIN/CES/ASD)	
Pinnacol declaration of I.C.	☐ Pinnacol declaration of I.C.	Pinnacol declaration of I.C.	Pinnacol declaration of I.C.
status if applicable OR	status if applicable OR	status if applicable OR	status if applicable OR
Proof of Workers' Comp	Proof of Workers' Comp	Proof of Workers' Comp	Proof of Workers' Comp
OIG review	OIG review	OIG review	OIG review (Medicaid only)
Proof of license/certification	Proof of license/certification	Proof of license/certification	Proof of license/certification
Proof of insurances – liability	Proof of insurances – liability	Proof of insurances – liability	Proof of insurances
Proof of insurances – auto, if	Proof of insurances – auto, if	Proof of insurances – auto, if	
transporting consumers	transporting consumers	transporting consumers	
	☐ Proof of insurances –Surety		
	(residential services providers)		
DORA review-evidence of			
licensure, complaints			
BBB, if applicable	BBB, if applicable	BBB, if applicable	BBB, if applicable
☐ Verification of qualifications	☐ Verification of qualifications*	Verification of qualifications	Verification of qualifications
Verification of citizenship	Verification of citizenship	Verification of citizenship	☐ Verification of citizenship
Rate sheet, as applicable	Financial Audit	DDD or other minimum training	
	☐ Waiver of Audit requirement	requirements met (M/A/N/E,	
	<u> </u>	confidentiality, rights)	
HIPAA Assurances	HIPAA Assurances	HIPAA Assurances	HIPAA Assurances
Contract/purchase order	Contract (OHCDS)	Contract (OHCDS)	Contract/purchase order
	■ Notarized signatures - contract		Bonding (if, applicable)
	☐ Meets OHCDS qualifications	*May include verification of	
	(see OHCDS/PASA Procedures)	background checks completed by	
	☐ Provider Orientation	provider agency, letters of	
	*DDD will verify qualifications at the	recommendation	
	time of application/approval		