#

Business Card, Name Plate, and Name Badge Order Forms

## *Fill out the form for the item(s) you need, save to your computer, and then email your saved version as an attachment to: Cindy Vogels (cvogels@imaginecolorado.org)*

## *Thank you for your cooperation!*

**Business Cards**

**Which Logo?** (Please check one)

|  |  |  |
| --- | --- | --- |
|  |  | Imagine! |
|  |  | Imagine! Foundation  |

**Which Website?** (Please check one)

|  |  |  |
| --- | --- | --- |
|  |  | [www.imaginecolorado.org](http://www.imaginecolorado.org) |
|  |  | [www.imaginedirectservices.org](http://www.imaginedirectservices.org) |

**Information to appear on card** (red = required fields) (If you have any questions on specific information to be included on your cards, please contact your supervisor)

|  |  |
| --- | --- |
|  | Insert your info in this column |
| **Your full name**, exactly as you want it to appear, followed by any educational titles you want included (MSW, Ph.D., etc.) |  |
| **Your official job title** |  |
| **Choose one:****1400 Dixon Ave.** or **1665 Coal Creek Dr.** |  |
| **Your phone number** |  |
| Your cell phone number (if wanted) |  |
| Your fax number (if wanted) |  |
| **Your email address** |  |

**Name Plate**

**Standard Name Plate 2”x8”** (name only)

|  |  |  |
| --- | --- | --- |
|  |  | Name Plate only – no Velcro |
|  |  | Name Plate only – with Velcro |
|  |  | Name Plate and **wall** holder with Velcro |
|  |  | Name Plate and **desk** holder |
| **Employee’s name here:**  |  |

**Large Name Plate 3”x12”** (Includes both name and title)

*No holders currently available for this size but we can order elsewhere. Let us know if this is something you need.*

|  |  |  |
| --- | --- | --- |
|  |  | Name, Title Plate only – no Velcro |
|  |  | Name, Title Plate only – with Velcro |
| **Employee’s name here:**  |  |  |
| **Employee’s title here:** |  |  |
|  |  |
|  |  |

**Largest Name Plate 4”x12”** (Includes both name and title)

|  |  |  |
| --- | --- | --- |
|  |  | Name, Title Plate only – no Velcro |
|  |  | Name, Title Plate only – with Velcro |
|  |  | Name, Title Plate and **wall** holder with Velcro |
|  |  | Name, Title Plate and **desk** holder |
| **Employee’s name here:**  |  |
| **Employee’s title here:** |  |

**Wearable Name Badge – Magnetic**

|  |  |
| --- | --- |
| **Employee’s name here:**  |  |
| **Employee’s title here:** |  |